

EXECUTIVE SUMMARY

Piggyback Recommendation of \$500,000 or Greater FY20-174 – Light, Medium, and Heavy-Duty Vehicles

Introduction

Responsible: Procurement & Warehousing Services (PWS)

This request is to approve the recommendation to make a piggyback award to the vendor(s) awarded on the Florida Department of Management Services (DMS) Bid 25100000-19-1 for Motor Vehicles and Bid 25101600-16-1 for Medium and Heavy-Duty Truck. The contract term for this piggyback Invitation to Bid (ITB) FY20-174 is for ten (10) months beginning February 4, 2020, and expiring November 17, 2020. The previously awarded ITB 59-033R –Light, Medium, and Heavy-Duty Vehicles were approved by the School Board on December 20, 2016, with a contract term of December 21, 2016, through September 30, 2017. ITB 59-033R provided Student Transportation & Fleet Services the opportunity to purchase 120 vehicles based upon the District Educational Facilities Plan approved on September 7, 2016.

Fleet Services is currently completing the District's white fleet needs assessment for vehicles, light, and medium-duty trucks. The needs assessment will provide the District with the ability to address and prioritize purchases based upon the approved funding in the District Educational Facilities Plan. Combining the two (2) DMS bids under ITB FY20-174 will give Fleet Services and Procurement & Warehousing Services the ability to monitor the authorize spend efficiently and effectively.

The spending authority of \$3,850,000 is being requested for the procurement of new vehicles for the District's transportation fleet to ensure the ability to continue to service all schools and facilities throughout the District.

Goods/Services Description

Responsible: Student Transportation & Fleet Services (STFS)

The approval of these piggybacks will allow STFS to utilize the DMS Bids to purchase light and medium-duty trucks, and light vehicles for the white fleet such as cars, vans, and pickups. The DMS Bid was awarded to twenty-five (25) vendors and will allow for the purchase of approximately one hundred (100) vehicles for the replacement of white fleet vehicles. Funding is also requested whereby additional departments may purchase vehicles from funding sources within the department, i.e., Food & Nutrition Services, the District's Technical Colleges, Safety, Security, and Emergency Preparedness.

Procurement Method

Responsible: PWS

Per Purchasing Policy 3320 Part II Section M, the School Board may make purchases at or below the specified prices from contracts awarded by other city or county governmental agencies, other district school boards, community colleges, federal agencies, the public or governmental agencies of any state, or from state university system cooperative bid agreements.

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**Financial Impact
Responsible: PWS and STFS**

The School Board approved the Five (5) Year District Education Facilities Plan on September 4, 2019, allocating a \$3,850,000 for the purchase of light and medium-duty trucks, and light vehicles for the white fleet such as cars, vans and pickup trucks. The estimated requested spending authority is based on the purchase of approximately one hundred (100) vehicles at an estimated cost of \$35,000 for a total of \$3,500,000. The additional \$350,000 are for purchases from other departments utilizing additional funding sources from the following departments, Food & Nutrition Services, Technical Colleges and Safety Security and Emergency Preparedness.

Estimated cost per vehicle		\$ 35,000
Approximate number of vehicles	(x)	100
Total cost		\$3,500,000
Additional department spending authority		\$ 350,000
Total spending authority		\$3,850,000

Funding for this ITB will come from the Capital Budget and other departments' funding sources.

The amount requested was determined based on the STFS requirements to satisfy the needs of the District.

The financial impact amount represents an estimate contract value; however, the amount authorized will not exceed the estimated contract award amount.